

## CHECKLIST — SCHOOL CLEANING

### CLASSROOMS

- Clean desks and tables
- Clean chairs
- Clean whiteboards
- Clean touch-point surfaces
- Vacuum or mop floors
- Empty bins

### CORRIDORS & COMMON AREAS

- Clean floors
- Clean handrails
- Clean doors
- Clean switches
- Clean internal glass

### BATHROOMS

- Clean and disinfect toilets
- Clean sinks
- Clean taps
- Clean mirrors
- Refill supplies (if applicable)
- Mop floors

### DINING AREA / CANTEEN

- Clean tables
- Clean chairs
- Clean surfaces
- Clean floors
- Empty bins

### CHILDREN'S AREAS (IF APPLICABLE)

- Clean and disinfect toys
- Clean low-level surfaces
- Clean mats
- General disinfection

\*\*This checklist is provided as a comprehensive guideline of our standard cleaning service. The completion of all listed tasks may vary depending on the size and condition of the property, the time allocated for the service, and any specific priorities requested by the client.

Where particular areas are requested to be prioritised, our team will focus accordingly, and certain tasks within this checklist may be deferred to a future visit.